

Carriage Crest PTSA Committee Plan of Action & Budget Proposal Form

Committee Chairperson,

Due Date: April 17, 2009

Please answer the following questions as accurately as possible. This form is a guideline to help formulate a plan of action and budget for your PTSA committee. Please propose how your committee will use the budget for your event, activity or program. This information is needed to formulate our 2008 – 2009 Budget so please complete this information on the website or return this form to the PTSA on or before the above due date.

Name of Committee: _____ Date: _____

Chairperson's Name: _____ Phone Number: _____

Graduation Year: _____ Email: _____

1. Will you be the Chairperson for this committee in 2009 – 2010? Yes No
2. Proposed Date for event/program.
3. Is your activity Yearlong? One time event? Over a period of time?
4. Did you have a budget in 2008 – 2009? Yes No If yes, what was your budget? \$_____ How much did you spend? \$ _____
5. This amount was **adequate** **low** **high**
6. I am requesting an increase in budget decrease in budget the budget remain the same.
7. Please describe in detail your wishes and plans for your committee?
8. Describe how specifically you propose to use your budget.